



**LAKE COUNTY SHERIFF'S OFFICE**

**PEYTON C. GRINNELL, SHERIFF**

You may obtain the appropriate  
Lake County Governmental  
Forms at their website:

**Special Event Applications:**

[Guide to Lake County Special Events](#)

[Special Event Application](#)

[Motion Picture Permits](#)

## Extra-Duty Details

### Special Event Instructions

Requests made for Deputies for special events shall be made at least Thirty (30) days, excluding weekends & holidays, prior to the beginning date & time of the detail. *This requirement can be waived at the approval of the South Lake District Office Commander.*

At the time of application for Deputies, thirty (30) days from the event, the applicant must supply if required a copy of applications to the Lake County Board of Commissioners of either a temporary road closure permit and/or a special event plan as required.

The applicant must supply this office with approved copy of applications to the Lake County Board of Commissioners of either a temporary road closure permit and/or a special event plan as required no later than five (5) days prior to the date of the event.

#### **A special event permit is required by Lake County Ordinance 2013-04 if the following exist;**

- Is intended, or likely to, attract more than 500 people; or
- Requires the temporary closure of any collector or arterial public roadway; or
- Involves the use of pyrotechnics; or
- Exceeds the maximum allowed number of patrons within an establishment.