



## Annual Report 2017

**PEYTON C. GRINNELL, SHERIFF**

# LAKE COUNTY SHERIFF'S OFFICE

To serve *PEOPLE* support our *COMMUNITY* and safeguard our *QUALITY OF LIFE*





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### BIAS BASED PROFILING POLICY

The policy of the Lake County Sheriff's Office is to treat every citizen with courtesy and respect. The purpose of this position is to reaffirm our commitment to unbiased policing in all its encounters between deputy sheriffs and citizens.

A fundamental right guaranteed by the Constitution of the United States is equal protection under the law. Along with this right to equal protections is the fundamental right to be free from unreasonable searches and seizures by government agents as guaranteed by the Fourth Amendment. Citizens are free to walk and drive our streets, highways and other public places without law enforcement interference so long as they obey the law. They also are entitled to be free from the acts of criminals and to drive and walk our public ways safe from the actions of reckless and careless drivers.

The Lake County Sheriff's Office is charged with protecting these rights for all, regardless of race, color, ethnicity, national origin, religion, sexual orientation, gender, or economic status. Law enforcement action which is biased is illegal and violates the equal protection clause and the Fourth Amendment of the Constitution. It also alienates citizens, fosters distrust of the Sheriff's Office and undermines legitimate law enforcement efforts.

To see our full policy, visit our webpage at [www.lcso.org](http://www.lcso.org).



Dear Citizens:

It is my pleasure to share with you our 2017 Annual Report. This report highlights some of the agency's newest units, such as our Community Engagement Unit and the DUI/Aggressive Driving Unit, as well as new programs we implemented in the past year. I am very proud of our progress, and I am committed to finding innovative ways to continue to provide the best law enforcement service to the citizens and visitors of our great county.

I hope you will take a moment to browse our annual report, and the data my Staff and I have provided. We hope it will give you a better understanding of our duties and responsibilities, and our continued efforts to provide effective, efficient law enforcement.

As your elected Sheriff, I am grateful for your trust and confidence. It is my honor and privilege to serve you. On behalf of all the employees at your Sheriff's Office, I would like to thank you for working in partnership with us to make our community a safer place to live.

Sincerely,

A handwritten signature in green ink that reads "Peyton C. Grinnell". The signature is stylized and fluid.

Peyton C. Grinnell  
Sheriff of Lake County





## COMMUNITY PROGRAMS

The Community Engagement Unit's mission is to heighten security and safety awareness through education and community involvement. Current programs include:

- 911 Cellular Telephone Program
- Bloodhound scent kit
- Citizens on Patrol
- Electronic Engraving
- Explorer's Post 60
- Home and Business security programs
- Lockbox program
- Neighborhood Watch
- SafetyNet
- Various safety programs to include bike, boating, hurricane preparedness, personal safety and more.
- Senior Watch
- Sheriff's Citizens Academy
- Vial-of-Life
- Volunteer Program

## COMMUNITY SERVICES

In 2017, the Community Services unit continued to provide safety and crime prevention programs to our community. Our programs include Senior Watch, Safety Net, Vial of Life, Crime Watch and many more.



In addition to programs, our unit manages our Citizens on Patrol and Corps of Volunteers. Our Citizens on Patrol unit patrolled over **121,270** miles of Lake County roadways, neighborhoods and businesses donating over **10,731** hours of service.

Our corps of volunteers donated over **22,000** hours of service throughout our agency, saving taxpayers well over \$500,000; if you would like to volunteer with us please

give us a call at 352-326-8108 or email at [communityservices@lcsso.org](mailto:communityservices@lcsso.org).

Our Crime Watch coordinator conducted 489 meetings throughout our communities contacting over 12,614 residents.

New to our unit in 2017, we entered into a cooperative agreement with the Alzheimer's Family Association to distribute Scent Jars to our residents who work daily to support a loved one with the disease.



The LCSO Special Olympics Plane Pull team- raised over \$2,200 for Special Olympics. The team pulled a full-sized airliner.

For more information on these programs, visit our webpage at [www.LCSO.org](http://www.LCSO.org)



# COMMUNITY ENGAGEMENT UNIT



In 2017, Sheriff Peyton C. Grinnell created the Community Engagement Unit to focus and highlight our agency's communications with the citizens of Lake County.

The Community Engagement Unit oversees all of the Sheriff's social media accounts. Community Engagement has identified several platforms commonly used in public safety to exchange dialogue. We create our own message to the community commonly overlooked by the main stream media. Safety messages, community alerts, and positive stories from behind the scenes are common posts.

Community Engagement is currently active on Facebook, Instagram, Twitter, YouTube, and Nextdoor. In addition, we have also created a monthly newsletter encouraging citizens to sign up and receive current information via email. The newsletter was created for those in our community less likely to use social media for information.

Within the Community Engagement Unit is the Digital Media studio and the Visual Image Producer. The digital media studio was created to allow the agency to produce

Public Safety Announcements (PSA) and video interviews. These tools are designed to be beneficial to the public in an effort to reduce crime and the victimization of those living in our community. Commonly, hiring a videographer and equipment to film one thirty-ninety (30-90) second PSA could cost \$3,000-\$5,000. With the use of funding, seized from criminal activities, the entire studio was equipped for less than \$20,000, and more importantly, at no cost to our tax payers. Several PSAs have already been created and are available to be viewed on our social media accounts as well as our website at [www.lcso.org](http://www.lcso.org).

The Community Engagement Unit was also heavily involved in the newly created Textile Program within the Lake County Detention Center. Our Unit conducted research and purchased equipment for the new program. The design/art work for transfers, embroidery and plaques are created by our in-house Visual Image Producer. Consistent branding is important to the organization and managing our approved images internally allows us to remain professional and consistent throughout the agency.



Pictured above with the Sheriff is Eddie and Martha Clark of Fruitland Park Trailers & More. A special THANK YOU to them for their generous donation of a much-needed trailer. The trailer will be instrumental in transporting equipment for community service events and more.



**The Digital Media Crew**

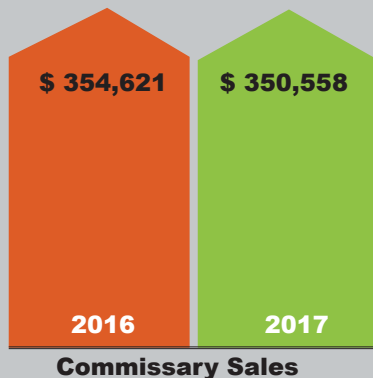
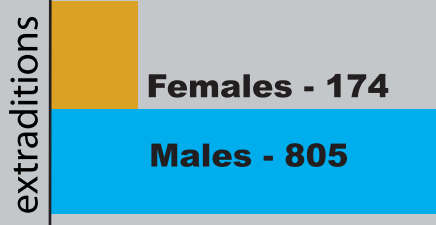
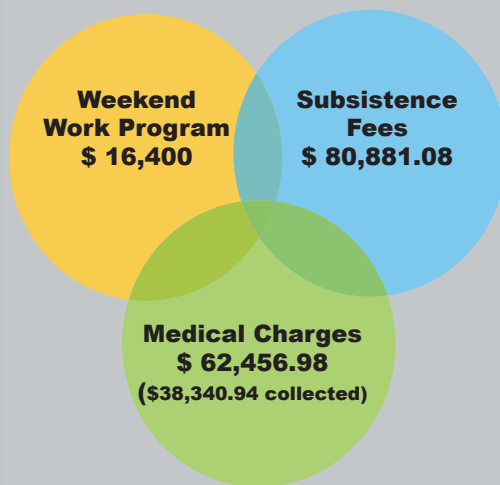




# CORRECTIONS OPERATIONS DIVISION



## revenues received



## INMATE SEWING & TEXTILE PROGRAM



The Inmate Sewing and Textile Program was implemented by Sheriff Grinnell on August 1, 2017. This program is designed to teach the inmates a trade when released back into society. Inmates are trained to sew and press on professional grade machines while incarcerated at the LCJ. The inmates learn to use patterns from bulk material to make inmate uniforms.

We also have a heat press machine that is used to teach the inmates how to apply designs on t-shirts along with an embroidery and engraving machine.



## AG & Marine in 2017

Total Water Patrol  
Hours - 2,356

Total Arrests - 15

Boater Safety Checks - 1,345

Search and Rescue  
Calls for Service - 51

Boating Accident Calls - 19

Drowning Calls - 3

Property Checks - 2,004

After hour calls  
for Service - 38



## AG AND MARINE UNIT

During 2017, the Agriculture and Marine Unit was able to surplus some old equipment and purchase two new Yamaha four-wheelers to replace four-wheelers that were approximately 13 years old.

The Ag Unit responded to multiple trespass complaints and dumping cases on agricultural land throughout the county. They also investigated multiple livestock neglect instances throughout the year.

The Ag/Marine Unit assisted with Hurricane Irma response with manpower and equipment for several days during and after the storm.

The unit also facilitated the agency's Fourth Annual Bass Tournament at Hickory Point, which was successful in raising money for the Florida Sheriff's Youth Ranch. Several of the young men who live at the Ranch were in attendance and got to go out on one of the LCSO boats and try their luck at fishing.

Eighty-five boats entered the tournament. The team of Rick Danner and Terry Free won the \$2,000 top prize at this year's tournament with a gross weight of 28.04 fish. The team of Ralph Long and Dennis Harvey won the big fish by catching one weighing in at 8.43 lbs. Overall, the tournament raised \$25,316.19.

## AVIATION

The Aviation Unit received 294 call for service and flew a total of 224 hours in 2017. The unit recovered approximately \$10,000.00 in recovered property and helped seize \$4,000.00 in illegal marijuana plants. Throughout the calls for service, the aircrew assisted in locating 15 missing/endangered persons as well as assisting in the apprehension of 30 arrests.

During the budget year, the Aviation Unit had a major overhaul of one of its helicopter engines that allowed for continued flight service for the agency. Further, the unit also had a new member transferred to replace one of its senior Tactical Flight Officer that retired with a total 30 years in law enforcement, 15 years of which was with Aviation.





## THE SOUTH LAKE DISTRICT OFFICE

Serving the needs of our residents in the south end of Lake County

**PROJECT KID CONNECT** was a big event held at the South Lake District Office (SLDO) in July of 2017. LCSO Charities hosted the fifth annual event which benefits South Lake County's school-age children.

It is the goal of this event to supply underprivileged students with backpacks and school supplies as they start the new school year.



The event was held on Saturday, July 14th and featured games, music, food and more. We went into the event wanting to supply 650 kids with backpacks and that goal was met!

The event was a huge success due largely in part to the participation of the South Lake community and the many vendors and sponsors that donated money and supplies to fill the backpacks.

In addition to putting on various events, the SLDO offers a variety of law enforcement services that you would normally receive at our main office in Tavares. From filing a report to just needing advice, the South Lake District Office offers assistance in a professional and courteous manner.

There are two part-time sworn deputies, a clerk, and four Property Crimes Detectives on hand for assistance. Two Detention Deputies are available around the clock, seven days a week to process arrestees for the deputies and officers of local municipalities. This alleviates the long drive to Tavares and allows the officer or deputy to return back to patrol.



**In 2017, the SLDO was also responsible for:**

**Walk-ins - 3,231**  
(includes Senior vs Crimes)

**Fingerprints - 1,010**

**Warrants/turn self in - 23**

**Walk in reports taken - 50**

**Probationers - 305**

**Off-Duty Details - 1,351**





# UNIFORM PATROL

Deputies in the Uniform Patrol Bureau respond on average to 350,000 calls for service each year. Uniform Patrol Deputies are easily recognizable by the highly visible patrol vehicles that they drive. The Uniform Patrol Bureau of the Lake County Sheriff's Office contains several specialized units. These units answer calls for service or respond to emergencies that would be impossible or impractical for regular Road Patrol Deputies to handle. These units include the Street Crimes Unit, Traffic Enforcement Unit and the K-9 Unit.

Because the Lake County Sheriff's Office is the largest law enforcement agency in Lake County

it is often called upon for assistance by other public safety agencies in Lake County such as Fire Rescue, EMS and the local police departments. By keeping the lines of communication open and fostering a cooperative relationship with these agencies we are able to work together collectively to ensure that the needs of all Lake County citizens are met.

For operational purposes, the Sheriff's Office has divided the county into 16 zones patrolled by the deputies of Uniform Patrol 24 hours a day, seven days a week, including holidays. There are four 12-hour shifts, one of which will be on duty at any given time.

On a typical day patrol deputies may answer calls as ordinary as a noise complaint, assist with traffic control at the scene of an accident, write a report of a theft, or respond to ones as dangerous as a violent crime in progress.

Additionally, patrol units are responsible for investigating reported offenses such as burglaries, domestic violence complaints, alarms, and suspicious persons, just to name a few. Tasked with providing professional law enforcement responses to ever-increasing calls for service, the Uniform Patrol Bureau remains dedicated to providing quality service to the citizens of Lake County.

## UNIFORM PATROL 2017 ACTIVITY

### Property Crimes

Burglary Residence	640
Burglary Business	95
Burglary Conveyance	513
Theft - Grand	1,047
Theft - Petit	458
Theft - Retail	147
Theft - Auto	219
Recovered Auto	150
Criminal Mischief	357

### Persons Crimes

Assault - Simple	94
Assault - Aggravated	126
Battery - Simple	705
Battery - Aggravated	167
Battery - Sexual	56
Sex Crimes Other	107
Death Investigation	361
Dom Violence Crime	360
Robbery	77
Child Abuse	879

### Arrests

Felony	787
Misdemeanor	827
Juvenile	109
Capias Served	723

### Misc. Calls for Service

F.I. Cards	484
Baker Acts	468
Baker Act Transports	968
Use of Force Reports	42
Seized Veh Evidence	3
Seized Veh. Forfeiture	2
Civil Papers Served	722
Other Calls for Service	106,144

# D.U.I. / aggressive driving unit



In February 2017 the DUI Unit was created from the ground up in order to target impaired and aggressive drivers. Selection of highly trained and motivated personnel for this unit was completed in mid-March and there is currently three deputies assigned to this unit.

We have outfitted two new Ford Interceptor Explorers with the necessary equipment in order to streamline the DUI process, to include an Intoxilyzer 8000. This equipment allows us to conduct the breath test as close to the time of arrest as possible. Two additional Intoxilyzers were given to us from surrounding city agencies at no cost. There was a test and evaluation of several different body camera companies and the selection of the body cameras were made by the end of 2017.

The DUI/Aggressive Driving Unit has been very successful during the first partial year of operation with 87 DUI arrests, 70 misdemeanor arrests, 22 felony arrests, 28 drug arrests, and issued 130 criminal citations. We also successfully seized three motorcycles, two of which are now the property of the Lake County Sheriff's Office. The DUI Unit assisted with two mock DUI events at South Lake High School and Tavares High in the spring of 2017 at which time over 2,000 students participated in the event.



The Traffic Enforcement Unit is committed to minimizing the number of traffic accidents and making the roadways safer for our residents and visitors.

## TRAFFIC ENFORCEMENT UNIT

### 2017 ACTIVITY

Civil Citations	1,894
Criminal Citations	56
Felony Arrests	0
Misdemeanor Arrests	33
D.U.I.	1
Written Warnings	469
Verbal Warnings	998
Traffic Crashes	187
Trailers Moved	48
Property Checks	1,201
Assists to Patrol	417





# ANIMAL ENFORCEMENT UNIT

The Animal Enforcement Unit responded to an average of 700 calls per month in 2017, to include 911 calls for animal bites and exposures throughout the year. Working hand in hand with the State Health Department, the Animal Enforcement Unit assists in disease prevention by ensuring pets are vaccinated and quarantined appropriately after a bite or exposure has occurred.

Additionally, the unit works to ensure positive animal welfare and compliance with state statutes and county ordinances as it pertains to animals. Calls range from barking dog complaints to tethered dogs to hoarding houses and even animals stuck in drain pipes or engines.



The unit's main objectives include but are not limited to: reuniting lost pets with their owners, rescuing animals from cruelty and neglect cases, enforcing laws to protect both animals and the public, finding strategies to assist owners in keeping their animals contained, and ensuring animals are receiving humane treatment across the board.

Working cases that involve civil citations to assisting criminal arrests due to animal abuse,

the unit works closely with the deputies in our Sheriff's Office agency. The unit also relieves the amount of animal influx at the local county shelter through our in the field return to owner program, reuniting pets through the power of a microchip or an old-fashioned neighborhood canvas.

Our unit works seven days a week, on call for emergencies 24 hours a day and are a dedicated team of individuals.

# STREET CRIMES UNIT

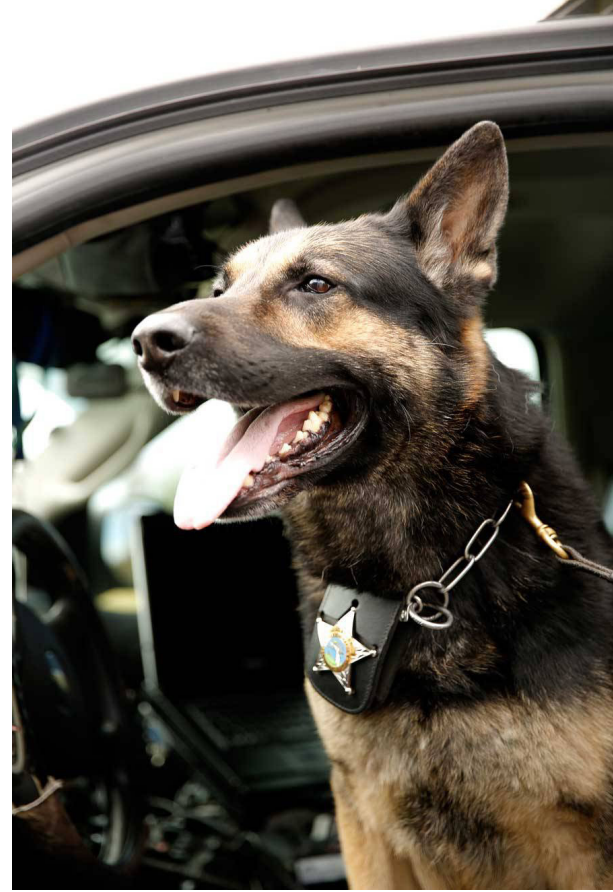
The Sheriff's Street Crimes Unit is a group of highly trained deputies that specialize in specific areas including intelligence gathering, electronic and physical surveillance, criminal investigations and tactical operations.

SCU's primary mission is to deter street level crimes (Robbery, Burglary, Theft, Felony Assault or Battery, narcotics transport or distribution, etc) in all areas of the County. SCU's focus is on high crime areas of the county primarily at night...which is why most people don't usually see them!

SCU has made numerous felony arrests and seized thousands of dollars worth of illegal narcotics and money used in the illegal drug trade. SCU has recovered thousands of dollars worth of stolen property to include several vehicles and firearms.



# K-9 UNIT



## K-9 Unit 2017 Activity

<b>K-9 Calls</b>	<b>1,470</b>
<b>Felony Arrests</b>	<b>1</b>
<b>Misd. Arrests</b>	<b>2</b>
<b>On Duty K-9 Use</b>	<b>535</b>
<b>Off Duty K-9 Use</b>	<b>4</b>



The Lake County Sheriff's Office K-9 Unit is a specialized unit of highly trained deputies who work with their K-9 partners as a team to fight crime and keep the citizens of Lake County safe. The Sheriff's Office has ten full service German Shepherds. A full service dog is a dog that not only tracks, locates, and apprehends suspects, but can also detect either narcotics or explosives.

Nine of the Sheriff's Office full service dogs are trained to detect narcotics and one can detect explosives. Each full service K-9 Team must pass a yearly certification by the Florida Department of Law Enforcement. The K-9 Unit also has two single purpose K9 teams, which use Labrador Retrievers. These single purpose dogs have one specialty; to detect either

narcotics or explosives. One single purpose dog is assigned to Lake County Schools and detects narcotics. The other single purpose dog is assigned to the Lake County Court House and detects explosives.

In order to ensure that these K-9 teams can pass certification and perform at a high level requires constant training. In 2017, Sheriff Grinnell, along with donations from the community, provided the K-9 Unit with a new training facility. This new facility will allow the K-9 Unit to train their dogs in a safe and undisturbed environment. Having their own facility to train the dogs will help tremendously in keeping the K-9 teams at their very best, which will enable us to better serve and protect the citizens of Lake County.



# THE MOTOR UNIT



The Motor Unit is comprised of four deputies. Each deputy must pass the Police Motorcycle School which is 80 hours of training. The deputies attend monthly eight hour trainings to help maintain their skills on the motorcycle.

The Motor Unit was established in 2005. The Unit's goal is to ensure the safety of the motoring public, allow for an orderly and expeditious flow of traffic and reduce crashes, and to obtain compliance with traffic regulations when highway safety education and driver training efforts have failed to accomplish this end.

In 2017, the Motor Unit being focused on driver education and safety, issued 469 written warning, and 998 verbal warnings for traffic infractions. 1,894 civil citations and 56 criminal traffic citation where issued in 2017.

The Motor Unit receives numerous complaints in reference to speeding and aggressive driving from citizens in Lake County. The Motor Unit responded to 1,618 calls for service. The Unit utilizes message boards, speed indicating trailers, and traffic studies to help reduce the traffic violations in a problem area.

The Lake County Sheriff's Office Motor Unit is very involved with the community. The Motor Unit provided law enforcement escorts for charity motorcycle rides, and other special events throughout the year, to include the Veterans Memorial Day Ride, Toys for Toys, Veterans Day Ride, and Special Olympics 5K.

Each year The Lake County Sheriff's Office Motor Unit hosts a Police Motorcycle Training and Skills Seminar. All the proceeds raised during the three day event go to

the Lake County Sheriff's Charities, Inc. This year was the 12th annual event. This year's event had 38 Police Motorcycle Riders training and honing their skills. The event raised over \$17,000 for the Lake County Sheriff's Charities, Inc.

The Motor Unit is also trained by the U.S. Secret Service to assist in escorting the President, Vice President and First Lady of the United States motorcade. Surrounding counties regularly request assistance when a dignitary is in town.







**HUMAN RESOURCES** received 279 applications for both sworn and civilian employment during the 2017 calendar year. A total of 82 individuals were hired and seven retired agency-wide.

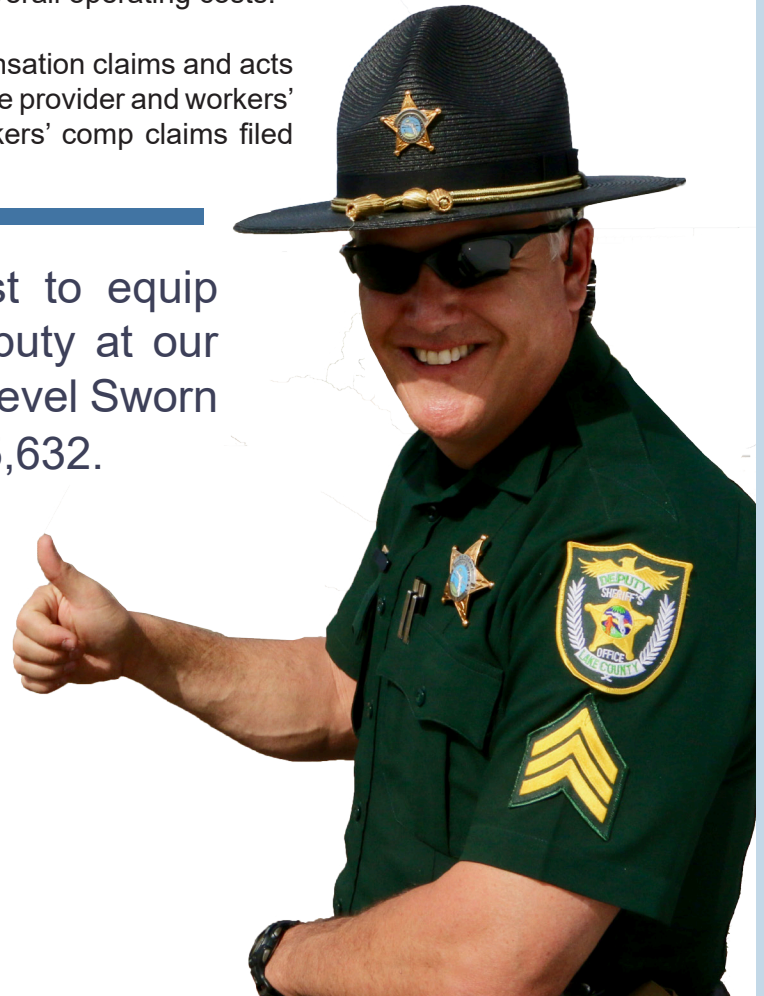
Employees continued to use the CareHere health facility, which saw a total of 12,600 patients. CareHere continues to be a cost-saving measure for the Sheriff's Office. We share usage of the clinic with Lifestreams, which helps off-set overall operating costs.

Human Resources manages all workers' compensation claims and acts as a liaison between the employee, the health care provider and workers' compensation. Last year, there were 101 workers' comp claims filed through the agency.

The total estimated initial cost to equip and hire a full-time Sworn Deputy at our starting rate of pay for all entry level Sworn Deputies is approximately \$165,632.

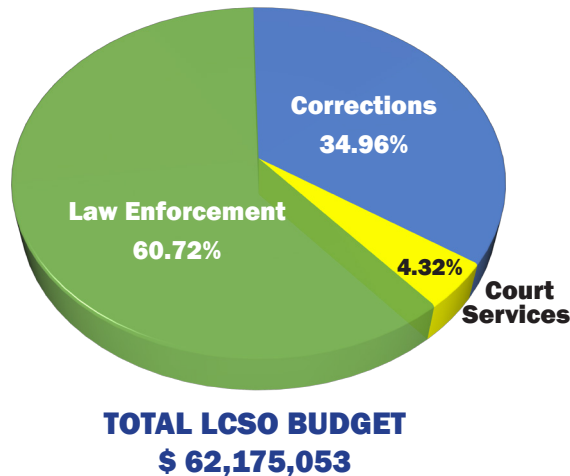
#### INITIAL COST OF ONE FULL-TIME DEPUTY

<b>Total Salary and Benefits</b>	<b>\$ 90,805</b>
<b>Cost for Fully Equipped Patrol Vehicle</b>	<b>\$ 51,408</b>
<b>Radio and Communications Equipment</b>	<b>\$ 10,987</b>
<b>IT and Computer Equipment</b>	<b>\$ 4,284</b>
<b>Weapons and Armory Pieces</b>	<b>\$ 3,598</b>
<b>Uniforms and Accoutrements</b>	<b>\$ 4,550</b>





# FINANCE DEPARTMENT



The Finance Department prepares the annual certified budget for presentation to the Lake County Board of County Commissioners and carefully monitors the budget throughout the year. The Finance Department also executes the annual independent audit of the financial statements and works closely with the Lake County Board of County Commissioners to prepare the government wide financial statements and to ensure that there is detailed and transparent information presented in the County's Comprehensive Annual Financial Report (CAFR).

The department also processes bi-weekly payroll processing for over 700 employees, accounts payable, preparing daily deposits to go to the bank, managing and reporting on our state and federal law enforcement trust funds, and grant financial reporting.

Other duties consists of, but are not limited to, balancing vendor statements, preparing employee health insurance statements, reconciling bank statements, filing state and federal reports, certifying funds for all purchases, filing of all monthly and quarterly reports, preparing Form W-2s, preparing 1099s and other annual financial statements, filing and all other essential accounting functions. The Finance Department is also responsible for maintaining the checking accounts for the Sheriff's Explorers and Sheriff's Posse.

The main sources of revenue in the \$62,175,053 Sheriff's Office Fiscal Year 2017 budget are transfers from the Lake County Board of County Commissioners, consisting mainly of ad valorem revenues in the form of property taxes. The budget is divided into three main functions consisting of Law Enforcement, Corrections, and Court Security/Bailiffs. Law Enforcement represents 60.72% of the General Fund budget, Corrections represents 34.96% percent, and Court Security/Bailiffs represents 4.32% of the budget. Salaries and benefits represent over 82.79% of the total General Fund budget.

The Lake County Sheriff's Office also has various special revenue funds to account for revenues and expenditures of various Special Revenue projects, including law enforcement trust and grant funds, and to account for operations of the Commissary operated for the benefit of the County Corrections inmates.

## "Highlights" of 2017 include:

- The hiring of new Senior Finance Director-Raymond Bailey CPA, CIC, CRM, CGMA, MAcc. Senior Finance Director Raymond Bailey was born in Welch, WV. He is a graduate of Flagler Palm Coast High School. Mr. Bailey proudly served in the United States Army 10th Mountain Division. Upon completion of his enlistment with the US Army, he went on to receive his Bachelor of Business Administration and Masters of Accountancy from Stetson University. Mr. Bailey has spent majority of his career in the Insurance and Payroll Industries before joining the Sheriff's Office. He resides in Leesburg, FL with his wife Mary and has four children; Logan, Drew, Elijah, and Sarah
- Began the transition to "electronic time keeping".
- Financial Statements received favorable opinion from external auditors Moore Stephens Lovelace, P.A.

# HURRICANE IRMA

On September 6, 2017 the Lake County Sheriff's Office initiated its unusual occurrence per GO-20 preparations. Some of the pre-event planning actions were as follows:

- Prepare risk shelters using the certified Lake County Sheriff's Office Deputies. Preparation included but was not limited to shelter kit assignments, volunteer assignments and creating interoperability within the shelter.
- Conduct pre-impact equipment inspections and replace or acquired what was potentially needed.
- The Jail ordered and started planning and feeding 200 personnel assigned to the County ECOC during the entirety of the county level 1 activation.

- Developed five disaster response teams geographically located throughout the county with their primary objective being that of first roadway clearing push. This also included search and rescue efforts.
- Developed three jail work crews with their primary objective being that of first roadway clearing push.
- Established security and access plan for the ECOC
- Collaboratively planned with Lake EMS to provide two armored vehicles for prioritized emergency medical response on each side of the county.



On September 8th the EOC was activated to level 1. Lake County Sheriff's Office provided the following during the level 1 which stayed active until September 16th when the EOC transitioned back to a level 2:

- Assigned as the duty Operations Section Chief.
- ESF 16 Law Enforcement, ESF 6 Mass Care, and the Planning section was staffed by the Lake County Sheriff's Office.
- Prepared and transported daily supplies and food for the feeding for 200 personnel assigned to the County ECOC during the entirety of the county level 1 activation throughout the Level 1 activation.
- Staffed all 13 primary risk shelters with self-contained shelter managers and security personnel during the entire sheltering event.
- Conducted damage assessments and debris removal prior to the onset of tropical storm force winds and then continued conducting roadway push post tropical storm force winds along with search and rescue.
- Conducted county-wide traffic management and security operations post-impact during the entire duration of the level 1 activation.

- During the impact of tropical storm force winds, provided the only medical response and transport platforms in the county via the armored vehicles.
- Established a Unified Command in Astor via operation *Astor Watch*. This operation was to enforce the legal curfew, conduct security patrols and conduct rescue to those in need within the community of Astor. The St Johns River flooded parts of the community. *Astor Watch* was active from September 12th thru September 20th.
- Provided security and traffic management at the Astor POD post-impact for several operational periods.
- Provided a round-the-clock communications component at the ECOC that was a self-contained and sheltered component during tropical storm force winds.
- Provided fleet support for the duration of the event that included field operations and *Astor Watch Command* support.







# COMMUNICATION CENTER

The Lake County Sheriff's Office Communications Center is staffed 24 hours a day by our dedicated 911 Public Safety Telecommunicators. Our telecommunicators work 12-hour shifts and rotate from days to nights quarterly. Training consists of 946 hours of on-the-job training and successful completion of the State of Florida's 232 hour 911 Public Safety Telecommunicator Program.

The Communications Center answers all cellular 911 calls within Lake County as well as landline calls placed from unincorporated Lake County. We also provide radio dispatch and 911 services for the municipalities of Astatula, Clermont, Fruitland Park, Howey in the Hills, Lady Lake, Mascotte, Montverde, Tavares and Umatilla.

September 2017 was a busy month for the Lake County Sheriff's Office Communications Center. We began preparing for the impacts of Hurricane Irma as soon as the track set course for Florida. Our 911 dispatchers prepared their homes, made arrangements for their families and packed their bags for what would be a long

few days working out of the Emergency Communications and Operations Center (ECOC).

The dispatchers slept at the ECOC in between their shifts. There was a significant increase in our 911 and non-emergency calls regarding the storm in addition to our normal call volume.

On the day that the storm hit, September 11th, the Comm Center received 1,227 911 calls and the following day received 848 calls...that is 14% of the 14,817 911 calls for the entire month. When you add these figures to the 31,543 administrative calls received during that month, it adds up to a very busy time for the dispatchers who were juggling work responsibilities in addition to worrying about keeping their own homes safe and secure.

A few of our dispatchers sustained damage to their homes while they served the citizens of Lake County from within the ECOC; one dispatcher's home was even completely destroyed by the storm.

2017 Telephone Volume	
Incoming 911 Calls	155,427
Abandoned 911 calls	5,313
Incoming Admin Calls	229,799
Outgoing Admin Calls	107,455
Total Calls for Service	497,994



Offices were made into sleeping quarters for ECOC personnel during the storm.

# CRIMINAL INVESTIGATIONS

General Crimes  
Major Crimes  
Special Investigations  
Cyber Crimes  
Intel / Homeland Security  
Crime Scene Investigations  
Sexual Offender/Predator Mgmt.  
Crime Scene Investigations

## GENERAL ASSIGNMENT UNIT

In 2017, the Criminal Investigations General Assignment Unit investigated 3,101 cases involving different types of felony crime. Detectives investigated residential, business and car burglary, grand theft, identity theft, forgery and exploitation of the elderly cases. Property Crimes Detectives arrested or obtained warrants for 118 suspects. Economic Crimes Detectives arrested or obtained warrants for 37 suspects.

One typical case worked by Property Crimes Detectives involved a burglary of a residence on Lake Mack Drive in Deland. While the resident was vacationing overseas, three burglars ransacked the home and shed. The burglars stole tools, televisions and jewelry. Detectives identified and arrested the three suspects. Over \$10,000 of the victim's property was recovered.

## ROBBERY / HOMICIDE UNIT

2017 was a busy year for the Robbery/ Homicide Unit. The unit investigated 31 robberies and ten homicides in 2017. Two of the most notable homicides are as follows:

On February 08, 2017 deputies responded to Edgewood Drive in Leesburg in reference to a well-being check on 93 year old Rubye James. When they arrived they found what appeared to be signs of a struggle and were unable to locate Ms. James.

Detectives responded and began the investigation. Within hours, detectives located Ms. James vehicle abandoned at an apartment complex in Leesburg. Using a cadaver dog, detectives located Ms. James' body in a shallow grave not far from the residence. Detectives and CSI processed both scenes. Within a week, detectives had subjects in custody for the murder of

Ms. James as well as a confession from one of the killers. The case is currently awaiting trial.

On November 27, 2017 Deputies responded to a car fire on Schofield Rd and Bradshaw Rd in Clermont. There were two subjects located in the trunk of the burned vehicle. Detectives and CSI responded to the scene and began the investigation. The investigation revealed the case to be a carjacking out of Orlando earlier in the day. Our detectives worked the case diligently in Orange County and Lake County and were able to make three arrests in the case for murder. This case is currently awaiting trial.

The Cold Case Team saw success in its first year when it located a woman reported missing "under suspicious circumstances" in 1982 from the Groveland area. She was alive and well, residing in Tennessee. The woman told the Cold Case Detective she fled from her abusive husband, who is now deceased.

The Cold Case Team is actively searching for missing mother of three, Lacey Marie Buenfil. She was last seen in Altoona on December 26, 2011.

Below, D/S Levi Burns, of the Criminal Investigations Bureau, received the Outstanding Law Enforcement Officer of Lake County Award at the "Service Above Self" Awards hosted by The Rotary Club of Leesburg.



In 2017, the Sheriff ordered the formation of the Cold Case Team. Detectives and Investigators from Criminal Investigations and Crime Scene Investigations (CSI) comb through unsolved homicides and missing person cases. The team's goal is to look at each file with "fresh eyes" and apply modern forensic techniques to evidence collected and stored decades ago.



## SPECIAL INVESTIGATIONS

Special Investigations Unit (SIU), Narcotics Division is responsible for all drug-related complaints in the county. SIU is staffed with experienced narcotics detectives, federal task force agents and law enforcement officers from local municipalities. These highly trained narcotics investigators work in an undercover capacity and take a proactive approach to the war on drugs in Lake County.

SIU received approximately 217 drug complaints in 2017. 117 of the complaints were made anonymously through Crimeline. From those complaints, detectives successfully developed 214 cases, which results in 91 felony narcotic arrests, executed 41 search warrants, and seized approximately \$725,000 worth of narcotics.

In October of 2017, after a three month investigation, narcotics detectives made 28 felony arrests involving street level drug dealers. This investigation was the result of multiple citizen complaints to the Lake County Sheriff's Office Special Investigations Unit which targeted street-level narcotics.

Over the past year, Lake County Sheriff's Office has received and responded to information pertaining to 99 heroin and/or fentanyl overdose investigations. As a result of these investigations there were several key arrests in the



distribution of heroin and fentanyl. Since those arrests we have seen a substantial decline in overdose calls county wide.

In late 2017, after a two month investigation, SIU served 10 search warrants on Internet café gambling businesses operating on or near U.S Hwy 27. As a result of the investigation SIU made four felony arrest and seized over \$200,000 dollars in U.S. currency.

To combat underage alcohol and tobacco use, SIU detectives conducted undercover ops utilizing underage confidential informants. Detectives went to numerous locations in Lake County that sell alcohol and/or tobacco in an attempt to conduct a purchase. As a result of those actions, 32 misdemeanor citations were issued to individuals who sold alcohol and/or tobacco to minors.



## INTEL / HOMELAND SECURITY

The Intelligence/ Homeland Security investigators are responsible for facilitating the exchange of information throughout the Central Florida Law Enforcement community. Information is collected, analyzed and disseminated to help with the successful completion of various criminal cases. They provide analytical support to both the Lake County Sheriff's Office and local municipalities. Additionally, the unit organizes and hosts Regional intelligence exchange meetings monthly.

The Intelligence investigators also respond to and investigate complaints involving a breach of Homeland Security and Domestic Terrorism. These investigators are members of several state and federal task forces to include the Joint Terrorism Task Force (JTTF). The JTTF is a partnership between local, state and federal agencies, along with private organizations and its primary focus is to take action against terrorism.

## CYBER CRIMES

In July 2017, the Cyber Crimes investigators, along with the assistance of Internet Crimes Against Children, conducted a six day undercover on-line sting "Operation Treasure Florida's Kids II" that yielded 14 arrests of individuals traveling to engage in sexual activity with a minor.

## SEXUAL OFFENDER / PREDATOR MANAGEMENT

The Sexual Offender and Predator Management investigators conduct proactive investigations that include address verifications, complaints of noncompliance and tracking down those who have absconded. Currently there are over 500 sexual offenders and predators living within Lake County.





**SHERIFF  
FORENSICS**

## **CRIME SCENE INVESTIGATIONS**

2017 was a busy and exciting year for the Crime Scene Investigations Unit. We continued renovation on the fourth floor, moving the CSI's offices out of the lab and into a central office area in a bull pin setup. We updated the lab with new stainless steel counter tops and are preparing for new lab equipment.

The CSI's were extremely busy with calls for service, logging nearly 600 calls for service, to include 421 callouts, and 17 autopsies attended. Of the call outs, 15 were homicides, six of which were in another agency's jurisdiction, but required our services. The CSI's also processed 4,317 pieces of evidence for Latent Fingerprints in the lab.

With the increased number of callouts for CSI it also increased the work load on Property/Evidence, the Photo Lab and the Fingerprint Section. Property/Evidence handled 6,124 cases. This means 16,600 pieces of LCSO evidence and 1,846 pieces of AOA evidence came through the evidence door. Evidence released or disposed of 2,723 pieces of evidence, and turned over \$64,196.66 to the Finance Department. Property/Evidence also transported 522 cases to FDLE which translated to 1,072 items and received 564 cases from FDLE 1,238 items,

The Fingerprint Section did 17,910 LCSO computer ID's. They evaluated 15,503 fingerprints, and compared 35,376 fingerprints. Of those comparisons they identified 268 latent fingerprints, 173 were LCSO cases and 95 were AOA's. The fingerprint section had 2,481 walk-ins for fingerprints in which they collected \$3,390.00 in fingerprint fees.

The Photo Lab was just as busy as the rest of CSI, printing 8,236 color prints. 7,151 contact sheets were made, 44 photo line-ups were created, and a total of 117,437 digital images were processed...this produced 5,755 CD/DVD's, of which 5,368 were for LCSO and 387 were for other agencies.

**Crime Scene Investigators   Property/Evidence   Fingerprints**



# LEGAL DEPARTMENT

The Lake County Sheriff's Office Legal Department is staffed by our in-house General Counsel and his assistants. The Legal Department is responsible for advising the Sheriff on legal matters that may affect the day to day operations of the Lake County Sheriff's Office to include contract law, employment law, constitutional law, local government law, workers compensation law, public records law, and criminal law.

The General Counsel also advises deputies on criminal law issues, prosecutes forfeitures, oversees/ negotiates contracts, oversees Human Resources, prosecutes petitions for seized animals, coordinates/defends lawsuits filed against the Sheriff, and handles public records requests.

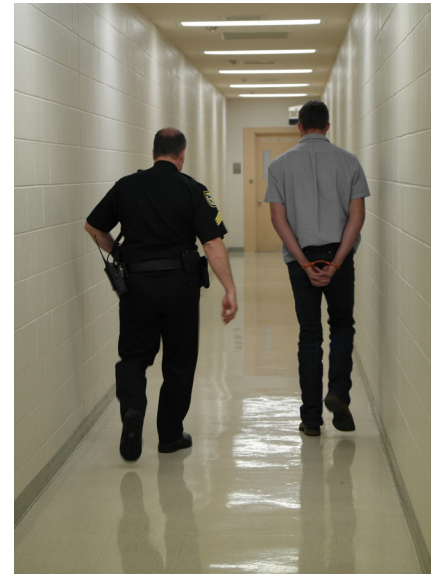
In 2017, the Legal Department successfully closed out 17 forfeiture cases, which resulted in the Lake County Sheriff's Office obtaining one vehicle and \$43,281 pursuant to the Florida Contraband Forfeiture Act. The year saw 59 threatened lawsuits/claims pending against the Sheriff's Office, ten lawsuits in litigation, approximately 250 contracts, and nearly 700 public records requests fulfilled.



# COURT SERVICES

The Court Services Bureau provides building security for the Lake County Judicial Center. There are 23 Deputies, two civilian control room operators, and 12 contracted armed security officers assigned to this bureau. Court Services also has a team of eight Sheriff's Office volunteers that provide an invaluable service, assisting deputies with a variety of tasks.

<b>Courthouse Public Visitors</b>	<b>435,222</b>
<b>Daily Average Visitors</b>	<b>1,747</b>
<b>Teen Court Attendance</b>	<b>1,400</b>
<b>Inmates Transported</b>	<b>4,800</b>
<b>Arrests made from Court</b>	<b>333</b>
<b>Escorts: Public, Clerks, Misc.</b>	<b>589</b>



Security is provided for other county departments within the Judicial Center, such as the State Attorney's Office, the Clerk of Courts, and a variety of support personnel. We provide security for the Public Defender's Office which is adjacent to the Judicial Center and for all of the judges, hearing officers and jurors and witnesses in the courtroom or chambers.

On a daily basis, we transport inmates to and from the county jail for court. The Courthouse has 38 holding cells with a capacity of approximately 315 inmates on a temporary basis for court proceedings. The Control Room Operators, Inmate Holding Deputies and security staff are responsible for all inmate movement and security in these areas.

## Awards & Recognition Committee

**NEW  
in 2017**

At the Sheriff's direction, 2017 saw the formation of an Awards and Recognition Committee (the ARC). The committee reviews all requests for commendation and sends their suggestions to the Sheriff for his seal of approval. The ARC was also instrumental in writing the new policy implemented to govern this program.



The Sheriff also had custom medals designed to accompany the citation bar that recipients wear on their uniforms. It is a fantastic way to honor the employees and show appreciation for their service and dedication to their duties.



Deputy Jim Findley

Numerous awards or designations were given to several School Resource Deputies during the 2017 school year. Deputy Jim Findley was presented with the 2017-2018 School Related Employee of The Year at Tavares Middle School. Deputy Scott Kirkland earned his School Resource Officer Practitioner Designation through the Office of the Attorney General's Office of Florida. Sgt. Timothy Potter received the Central Florida 2017 SpeakOut Hotline Award for "Outstanding Program Support".

## SCHOOL RESOURCE DEPUTIES



Sgt. Timothy Potter receiving the SpeakOut award.

The Lake County Sheriff's Office provides a deputy sheriff at eight high schools, nine middle schools, and one k-8 charter school. There are two School Resource Deputies (SRD) assigned at the high schools with larger populations located in Leesburg, Clermont, Groveland and Minneola. The primary mission of the SRD Unit is to ensure the safety of every student, staff member and visitor throughout the school day.

There are a total of 27 School Resource Deputies and Supervisors assigned to protecting a total of 18 campuses throughout the county. Additionally, the Sheriff provides a K-9 deputy to support the on-campus deputies. Each School Resource Deputy undergoes specialized training to work in the campus environment. Initial and annual follow-up training includes Response to Active Shooter, Criminal Street Gangs, Drug Investigations, Violence Prevention and Intervention.

Additionally, every SRD assigned to a middle school teaches the Cyber Safety presentation provided by the Office of the Attorney General of Florida. This program is designed to educate students about the risks of and tactics used by online predators as well as what constitutes as a cybercrime and how to report it. During the school year of 2016-2017 the SRD's taught a total of 5,354 students. In 2017, SRDs were responsible for 740 reports, 187 total arrests, and 37 tobacco citations.

During the summer break, School Resource Deputies interact with elementary school students at three Mobile Summer Camps. These week-long day camps are held at convenient locations throughout the county and there is no charge for children (ages 6-12) to attend. During these summer camps, we reach approximately 60 elementary aged students per camp.

This **Work In Lieu of Arrest** program allows first-time juvenile offenders a chance at avoiding a criminal record by working on community service projects a minimum of three Saturdays in a row. School Resource Deputies made 106 W.I.L.A. referrals.

In addition to their duties in the schools, the SRD's are also tasked as shelter managers during any State of Emergency where public shelters are

utilized. During 2017, the SRD's managed the largest sheltering operation in the history of Lake County, operating 14 public shelters which housed approximately 4,100 people and 600 pets.





## INSTITUTE OF PUBLIC SAFETY - CRIMINAL JUSTICE ACADEMY

Once a year, the the Institute of Public Safety (IPS) hosts a training meeting in which all local criminal justice agency training coordinators meet to discuss their training needs for the calendar year. Through this collaborative effort, advanced and specialized training courses are scheduled. Officers and deputies throughout the region are eligible to attend these courses to further their education and training as well as maintain their certifications.

In addition to offering advanced and specialized criminal justice training, the academy also holds basic law enforcement, corrections, and 911 Telecommunication courses. These courses meet the state requirements to prepare students to become law enforcement, corrections officers, or 911 dispatchers in Florida.

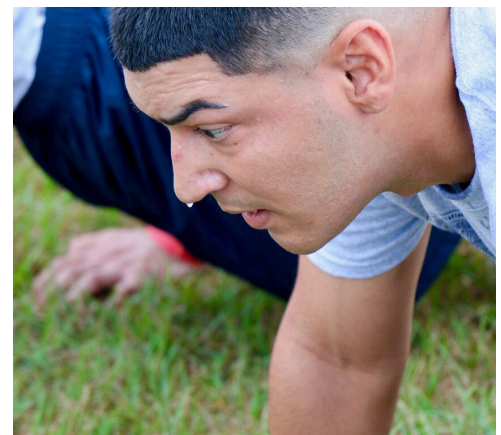
The IPS is also one of 13 academies in the state which offers out of state and federal/military officers an opportunity to become a Florida certified officer by way of equivalency of training (EOT) courses. The experienced officers who attend, then sit for the State Officer Certification Examination (SOCE) administered by the Florida Department of Law Enforcement. Upon successfully passing the SOCE, the officers are then qualified to gain employment at a Florida agency.

The Lake County Sheriff's Office Training Unit provides its members with mandatory retraining necessary to meet CJSTC's requirement of 40 hours every four years. Fifteen in-service training sessions were held in 2017 for all members to include civilians, detention deputies, and deputy sheriffs.

With the much publicized opioid epidemic, at the request of Sheriff Grinnell, the Training Bureau rolled out a new program to the Uniform Patrol Bureau. Deputies were trained in and supplied with the lifesaving drug Naloxone®, also known as Narcan. Since the program's inception in June of 2017, deputies arriving on scene before EMS administered the drug six times, saving the lives of these opioid overdose patients.

### Training Unit 2017 Totals

Law Graduates 60  
Corrections Graduates 19  
E.O.T. Participants 74  
Background Inv. Completed 139



# SUPPORT SERVICES BUREAU

CIVIL  
WARRANTS  
CENTRAL RECORDS  
FLEET MAINTENANCE  
FACILITIES MAINTENANCE  
REPORT WRITERS  
INFORMATION TECHNOLOGY



**Top: Warrants Deputies. Bottom: Civil Clerk Lashanda Stephens sitting left and standing right, Civil Supervisor Sheryll Mozell, who was promoted in 2017.**

## WARRANTS UNIT

The Warrants Department receives warrants, capias, direct case warrants and summons on a daily basis. Warrants are then processed, some of which we send notices, while others are given to Warrants Deputies to serve.

All warrants are entered into our computer system and then are entered into FCIC (Florida's Law Enforcement/ Criminal Justice Information System) or NCIC (the National Crime Information Center).

In 2017, LCSO received 3,886 criminal warrants issued and out of that number, 3,221 persons were arrested during the year.

## CIVIL UNIT

The Civil Department has a very broad function with the primary purpose of processing and serving papers such as subpoenas, summons, ex-parte, injunctions, writs of bodily attachment and custody orders. The department works hard to get things accomplished by assisting citizens by phone as well as in person.

The Civil Clerks have an extensive amount of work that they are responsible to process every day which in turn must be served by the Civil Deputies. The unit processed 2,695 enforceable papers and 21,413 non-enforceable papers for the year 2017.

## CENTRAL RECORDS

The primary function of the Central Records Department is the processing, dissemination, and maintenance of all incident reports for the Lake County Sheriff's Office. This includes misdemeanor citations, traffic and boating citations, investigative reports and arrests, as well as Animal Services reports. In compliance with Florida State Statutes, no form of identification is required to obtain public record information.

The department averaged 1,031 reports received and 1,184 public records requests processed and disseminated during each month of 2017.

There were two main goals for the records department for this year: to make reports more easily obtainable

for the citizens of Lake County, and to "go green" with the daily inner workings of our department. We recently began emailing reports to the public upon request, free of charge. We will still require payment for larger and more extensive requests and projects that will require more time to complete.

In a continued effort to increase productivity and efficiency, we are also converting all of our microfilm files to computer scanned images for easier access.

For the public's information, any material in a report that is defined as "exempt" from public record, such as bank account information, social security numbers, juvenile victim information, etc. will be removed from the incident reports when being distributed to the public. For more information on public record exemptions, please visit <http://www.leg.state.fl.us/>



## REPORT WRITERS

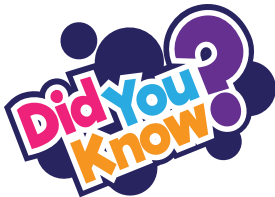
The Report Writing Department is responsible for taking phone-in reports from personnel in every area of the Sheriff's Office. A deputy will initiate their report by calling the Report Writers, who then type the report into the call-in system while the deputy dictates the information. The Report Writer is responsible for editing, proofreading and coding each report for accuracy.

In 2017, the Uniform Patrol Bureau called in 10,857 reports while the School Resource Deputies called in a total of 903 Reports. A total of 15,807 reports from agency-wide were called into this 12 member unit, who are available 24/7.

In addition, the Report Writers are responsible for reporting our agency's Uniform Crime Reporting (UCR) statistics to the Florida Department of Law Enforcement (FDLE). This program provides a barometer of the crime conditions within a geographical jurisdiction. The data that is derived from the UCR program provides assistance in determining the overall scope of the reported criminal activity in our county and state. The UCR program collects both offense and arrest crime data.

UCR Stats  
2017

Crime Volume	
Total Index	3,133
Total Violent	489
Total Property	2,644
Arrest Data	
Adult	4,295
Juvenile	213
Male	3,298
Female	1,210
Total	4,508
Property Values	
Total Stolen	\$7,915,056
Total Recovered	\$3,274,597
County Population	160,652
Clearance Rate	19.7%
Crime Rate	1,950.2



Last year, the Information Technology department completed a total of 20,798 work orders.

The Sheriff's Office and our Information Technology personnel also support the majority of Lake County's local law enforcement agencies. We provide assistance with installing and maintaining the actual MDTs and the wireless connections to these 100+ units. Our IT personnel are also required to configure and maintain our software as well as provide in-depth training to our users.

## FLEET MAINTENANCE

Fleet Maintenance is responsible for purchasing, up-fitting and maintenance of approximately 550 vehicles and trailers. The North Fleet Maintenance Facility is located in Eustis. There is a three-bay repair shop, a two-bay electronics repair/install shop, a body shop bay and paint booth. There is a three-bay repair shop, a two-bay electronics repair/install shop, a body shop bay and paint booth. Also, there is a portable building for offices and storage space, a pole barn for equipment storage.

Over the past year, the Lake County Sheriff's Office Fleet Maintenance has implemented a cost saving oil change program that uses synthetic oil and a re-usable oil filter. This also helps us lower our impact on the environment. Fleet Maintenance has also installed driver safety alert systems in the Animal Enforcement vehicles which has proven to lower our accident rate. We added 35 new vehicles this year, to replace worn out vehicles.

*An updated graphics scheme was introduced this year, giving a new and bold look to our Fleet.*



# Special **THANKS** to some of our **AMAZING** citizens!



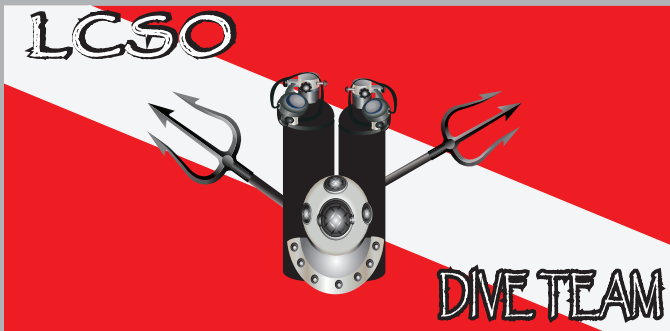
Sheriff Grinnell gladly accepted a \$1,000 check from HINT - Healthcare Industry Networking Team of Florida to help fund our SafetyNet program. A private donor wouldn't let him get out of the door without an additional \$200 check for the program.



In the wake of Hurricane Irma, the Martin Sports Car Club (MSCC) donated the proceeds from their most recent event to Lake And Sumter Emergency Recovery Inc. Thank you to Zane and the participants of the weekend's event for your generosity to the community!



Sheriff Grinnell presented a plaque to Mr. Richard Pettis of Central Florida Hydro Dipping for his "Outstanding support of the Lake County Sheriff's Office." Mr. Pettis has participated and donated several items in almost every charity event we host such as The Tactical Medical Challenge and the Annual Fishing Tournament.



During 2017 the dive team was able to purchase new equipment to replace old out dated and unrepairable equipment.

In October the team was able to order a new 24' Sunchaser DS pontoon boat which was designed for the needs of the team. At the same time the team was able to order new dry suits masks and communication gear for half the team. These projects were highly needed and took the effort of many team members and agency staff to be achieved.

The team also named a training coordinator and with the help of the team leaders they were able to put a plan in place to have the entire team certified up to rescue diver by the summer of 2018. New team members were brought onto the team to replace members who had left.



**They did it again!** The Plantation Paw Prints Dog Club showed up to the office with two more ballistic vests for our K-9 partners and \$700 in donations for the K-9 training facility. You may remember, back on June

6th the organization donated one vest and decided to take on the task of outfitting more K-9s here at the Sheriff's Office. Our furry protectors and their handlers can't thank them enough!

## **CRISIS NEGOTIATIONS TEAM**

The Crisis Negotiation's Team had a busy and exciting year. Negotiators assisted on several negotiations, throughout the year with five full call-outs and 25 negotiations that were handled prior to a full team callout. We also had four AOA's.

One of our own negotiators, Jim Findley, was voted as the Florida Association of Hostage Negotiators, Region 6 Director. The team added a new member Vincent Necco and Danny Young was named as the team's Training Officer.



# SWAT TEAM

Along with the 79 operational deployments of Lake County Sheriff's Office SWAT in 2017 and numerous Community Services public outreach events, there were some additional newsworthy topics.

For the 10th time, Lake County Sheriff's Office SWAT conducted a 96 hour Basic SWAT school that provided newly assigned SWAT trainees with a foundational training that intended to prepare and certify the Law Enforcement Officer in their new assignment. This course was attended by many agencies across the State of Florida.

Lake County Sheriff's Office hosted and facilitated the 3rd Annual Tactical Medical (TACMED) Challenge. It is a multifaceted approach to the ongoing professionalizing of the tactical medical community. It is first and foremost an unprecedented educational symposium coupled with a challenging competition that fosters teamwork and improves the skill sets of both the medical operator and non-medical operator.

Competition teams delivered casualty care in accordance with the Tactical Combat Casualty Care (TCCC) guidelines as prescribed by the Committee on Tactical Combat Casualty Care (CoTCCC) and Tactical Emergency Casualty Care (TECC) guidelines as prescribed by the Committee for Tactical Emergency Casualty Care (C-TECC).

All of our team leadership attended several leadership training courses that was facilitated by the National Tactical Officers Association in the continual professionalization of tactical law enforcement that is in accordance with current national standards and strategies.







**Integrity**  
**Professionalism**  
**People**  
**Leadership**  
**Loyalty**  
**Commitment**  
**Community**  
**Accountability**



**Lake County Sheriff's Office**  
**360 W. Ruby Street**  
**Tavares, FL 32778**